Application Preview
FY25 Funding Opportunities

Eligibility

1. **Are you eligible for grant funding**?
   Eligible organizations include 501(c)3 and 501(c)4 organizations, schools, municipalities, governmental units, and chambers of commerce that provide charitable benefits in Elkhart County. Religious organizations are eligible to receive grants, except for religious instruction, religious worship, or proselytizing.
2. **Is this application approved by the highest-ranking official in your organization?**
   Example: Superintendent, Mayor, CEO, or President
3. **Have you spoken with a Program Officer before starting this grant application?**
4. **Which Program Officer have you spoken with?**
   Career Pathways: Guy Fisher
   Kids & Families: Vonnie Trumble
   Placemaking: Ray Caldwell

Application

1. **Program/Project Name** (50 character limit)
2. **Impact Area**s
   - Which, if any, priority area(s) will your work impact in Elkhart County?
   - Choose from list
     - ☐ Early Childhood Development and Education
     - ☐ Career Awareness, Exploration & Employability Skills (Grades 4-12)
     - ☐ Internships & Apprenticeships (Grades 4-12)
     - ☐ Vibrant Downtowns
     - ☐ Parks
     - ☐ None of the above
3. **Have you received grant funding from the Community Foundation in the past?**
4. **Requested Amount**
   If this is a multi-year request, your total here should include all years.
5. **Match/Challenge Grant Explanation** (500 character limit)
   If this is a match/challenge grant request, please explain the details (i.e., fundraising goal and how much has been raised)
6. **Multi-Year Grant Explanation** (250 character limit)
   If this is a multi-year grant request, please explain the details (i.e., number of years and how much per year).
7. **Start Date**
   When will you begin using the grant funds?
8. **End Date**
   When will the funds be fully spent and the program/project complete?

9. **Community Need** (1500 character limit)

   Describe the community challenge you intend to address. Include research or evidence that shows this need exists.

10. **Program/Project Description** (3000 character limit)

    Provide a brief program/project summary including

    - Activities and timeline
    - Populations served
        - Estimated number of people
        - Demographics: age range, gender, race and ethnicity, income range, etc.
        - Elkhart County communities (towns, cities, neighborhoods)

11. **Goals & Impact** (2000 character limit)

    - What impact do you expect to achieve with this program/project? Include measurable goals, and current benchmarks if available. For example, 90% of participants will show an increase in knowledge, as determined through a post-training survey.
    - Include past results from this program/project (if available).
    - Does your program/project align with any of the **CFEC Population-Level Indicators**? If yes, describe.

12. **Participants** (1000 character limit)

    How do you involve participants (clients/students/attendees) in designing, planning, and evaluating your efforts?

13. **Community Partners (non-financial)** (1000 character limit)

    Who are your community partners in planning and implementing the program/project? (i.e., other organizations, businesses, municipality). Describe the partnership(s).

14. **Financial support** (2000 character limit)

    - Describe the financial or in-kind support already secured as shown in the program/project budget. (i.e., individuals, businesses, program fees).
    - What is your plan to raise additional funding if needed? If long-term funding is required, what is your plan?
    - Will this grant help you attract other financial or in-kind support? Please explain.
    - Describe how the board financially supports the program/project.

15. **Partial or Denial** (1000 character limit)

    What will happen with the program/project if you receive partial funding or a denial?

16. **Organizational capacity** (3000 character limit)

    - What is your organization's mission statement?
    - Describe your organization's capacity to complete this program/project successfully.
    - Is this program/project part of an organizational strategic plan that is regularly reviewed by the board? If yes, please upload the plan in the Supplemental Information below.

Attachments – Uploaded in PDF or JPG form

- ☐ **Program/Project Budget** *(Required)*(5 MB size limit; pdf or jpg)
  Upload a budget specific to this program/project. This budget must include anticipated revenue and expenses, including in-kind contributions. Multi-year grant requests require multi-year budgets. See Sample Program/Project Budget Worksheet

- ☐ **Board of Directors** *(Required)*(5 MB size limit; pdf or jpg)

- ☐ **Supplemental Information** *(Optional)*(10 MB size limit; pdf or jpg)
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Additional Organization Information – Required for new organization and for requests of $10,000+

- ☐ **Organization Budget** (5MB size limit; pdf or jpg)
  Upload the organization's revenue and expenses **(actual)** for last year and the current revenue and expenses **(actual)** compared to the established budget.
- ☐ **Statement of Financial Position (Balance sheet)** (5 MB size limit; pdf or jpg)